

Check Off List

REQUIRED FORMS/PAPERWORK FOR NOMINATION CONSIDERATION BY CONGRESSMAN JEFF DUNCAN

- _____ A short statement (250-500 words) expressing in your own words why you desire to attend the academy of your choice.
- _____ Academy Application (Class entering Summer 2013)
- _____ Affidavit of legal permanent residence
- _____ A detailed list of your school, church, civic activities, special honors and employment
- _____ Letter of recommendation from **TWO** responsible persons.
(Please submit only two letters of recommendation in addition to your school counselor's letter.)
- _____ Recent photo or snapshot
- _____ School Forms and Documents Required:
Counselor's Form and counselor's letter of recommendation
- _____ A complete transcript of your grades through your last semester. (The school should send these directly to my office)
- _____ ACT or SAT scores should be sent to my office as soon as available. (If you test more than once we will consider your highest score.)

There are no Congressional appointments to the Coast Guard Academy. If interested, contact the Director of Admissions, U.S. Coast Guard Academy, New London, CT 06320.

Please send all required paperwork, no later than October 31, 2012, to:

**Congressman Jeff Duncan
303 West Beltline Boulevard
Anderson, South Carolina 29625**

**Questions: Tosha Hart – Phone 864-224-7401
Tosha.Hart@mail.house.gov**

ACADEMY APPLICATION FOR CLASS ENTERING SUMMER 2013

(Please print or type)

Name _____
 First **Middle** **Last** **Nickname**

Permanent Address _____
 Street **PO Box**

_____ **City/State** **County** **Zip Code**

_____ **Phone number** **Social Security Number**

E-mail address _____

Temporary Address (if any) _____

Date of birth _____

ACADEMY PREFERENCE (Air Force, Merchant Marine, Military, Naval – indicate in order of preference those that you have applied to):

1. _____ 2. _____ 3. _____ 4. _____

High School attended _____ Graduation Date _____
Phone # of High School _____

Are you now attending college? _____ Where? _____
Graduation Class of _____ Major: _____

Names of Parents:
Mother: _____ Occupation: _____
Father: _____ Occupation: _____

Address of both: _____

Have you made application to U.S. Senators? _____
To Whom? _____

Applicant Signature: _____

CONGRESSMAN JEFF DUNCAN
Application for Nomination to the U.S. Service Academies
(This page to be completed by parents or guardians)

AFFIDAVIT OF LEGAL PERMANENT RESIDENCE

We, _____ and _____, parents and legal guardians of _____ upon oath state as follows:

Please check and complete the applicable statements:

_____ That we claim _____ County, South Carolina, as our
City County
sole and exclusive legal residence and have done so since _____.

_____ That we are registered voters in the aforementioned city and county and voted in elections in the following years _____.

_____ That we filed a South Carolina Resident Income Tax Return for the years _____.

_____ That we have paid real estate/personal property taxes in said county for the following years _____.

Signature: _____

Signature: _____

Please take this form to a Notary Public and complete information below.

State of South Carolina, County of _____.

We, _____ and _____, state and affirm upon oath that the foregoing affidavit is true and correct to the best of our knowledge.

Signature _____

Signature _____

Subscribed and sworn to before me this ____ day of _____, 20__.

Seal:

_____ Notary Public

LIST OF EXTRA-CURRICULAR ACTIVITIES AND EMPLOYMENT

(This should include a detailed list of your school, church, civic activities and honors)

**TO BE COMPLETED BY HIGH SCHOOL COUNSELOR
(Military Service Academy-Nomination Request)**

Name of Student: _____

Name of High School: _____

Telephone: _____

RANKING IN CLASS: _____ of _____
(Most recent ranking but not prior to completion of Junior year)

Grade point average: _____

ACT or SAT Scores: Please attach copy if available.

Counselors' Signature (*)

(*) Note to Counselor – PLEASE ATTACH YOUR LETTER OF RECOMMENDATION FOR THIS STUDENT.

Please return this form to:

**Congressman Jeff Duncan
303 West Beltline Boulevard
Anderson, South Carolina 29625
ATTN: Tosha Hart**

If you have any questions, please contact Tosha Hart at 864-224-7401 or by email at Tosha.Hart@mail.house.gov.

Deadline for applications is Wednesday, October 31, 2012.